

Southern Sandoval County Arroyo Flood Control Authority



BOARD OF DIRECTORS

John Chaney
Mark Conkling
Richard Deubel
Donald A. Rudy
William C. Yarbrough

FINAL AGENDA BOARD OF DIRECTORS REGULAR MEETING

FRIDAY August 20, 2004 @ 9:00 a.m.

**SSCAFCA Headquarters
1041 Commercial Dr. SE.
Rio Rancho, New Mexico 87124**

David Stoliker, P.E.
Executive Director

- A. Call to Order.....William C. "Dub" Yarbrough
- B. Roll Call of Directors.....William C. "Dub" Yarbrough
- C. Pledge of Allegiance.....William C. "Dub" Yarbrough

"I pledge Allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with Liberty and Justice for all."

- D. Approval of Agenda.....William C. "Dub" Yarbrough

E. *Announcements:*

Due to the serious nature of all Board Meetings, we ask that you turn off your cell phones, pagers or any device that may distract participants or disrupt the meeting. The Public is advised that public comment will be taken at the end of each meeting. Additional comments will be taken for each agenda item after presentation of the item. Because of time constraints, the public is asked to keep their comments to three minutes or less.

- F. Executive Directors Report.....David Stoliker
 - 1. Action/Acceptance of the bid to sell Lot 1-A, Block 13, Dam 4, Corrales Heights, Rio Rancho NM in the amount of \$56,000.02 and to transmit the bid form to the State Board of Finance for approval.(m/o)
 - 2. Action/Acceptance of the Easement & Maintenance Agreement for Northern Meadows (m/o)
 - 3. Action/Acceptance of the Maintenance Agreement for Urban Pond 3-4, over and across Parcels C-1 and C-6 of Trinity Estates.(m/o)
 - 4. Action/Acceptance of the Maintenance Agreement for Roskos Field/Pond (Track A-3) (m/o)
 - 5. Action/Acceptance of the Maintenance Agreement for Lots 1A & 2A, Block 13, Dam 4, Corrales Heights: Easement Plat for Villa Verde Park: Tracts 1 & 2 Villa Verde Park (Dam 4 to 1).(m/o)
 - 6. Action/Discussion of proposed legislation to change SSSCAFCA boundaries. (m/o)
 - 7. Action/Acceptance of the Bond Brochure. (m/o)
 - 8. Action/Acceptance of Appraisal Update for Unit 17, Block 168, Lots 6A, 7 & 8 in Rio Rancho with declaration of excess property and approval to sell. (m/o)
 - 9. Action/Acceptance to declare a portion of Parcel 3-B excess with approval to sell. (m/o)

10. Action/Acceptance of ASCG Task Order in the amount of \$6,500.00 for Black Arroyo Watershed Dam Footprint Design. (h/o) *

11. Action/Acceptance of Huitt-Zollars, Inc. Task Order in the amount of \$9,500.00 for SSCAFCA advance Drainage Right-of Way Acquisition Evaluation. (h/o). *

G. Consent Agenda

“All matters listed under the Consent Agenda are considered to be routine by the SSCAFCA Board of Directors and will be enacted by one motion unless a separate discussion is desired by a member of the Board. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.”

Action/Acceptance of Minutes of:

July 20, 2004 Regular Meeting (m/o) *

H. Chairman’s Report

1. July 27, 2004 Personnel Committee Meeting Minutes. (m/o)
2. Executive Committee Meeting Minutes for 7/12/04, 7/19/04, 7/26/04, 8/2/04 & 8/16/04 (m/o)
3. Action/Discussion of Public Relations Contract*(m/o)
4. Review/Action of Bond Election Neighborhood Association letter. (m/o)

I. Board of Directors Comments

J. Attorney’s Report.....Bernard Metzgar

K. Public Forum:

L. For Your Information

1. Fencing eastern portion of Dulcelina Curtis Channel started August 11, 2004
2. State Engineers Report dated August 13, 2004. (h/o)
3. The records room has been reorganized and a tracking system is being implemented.
4. The awning on the west side of the building has been installed
5. The installation of the main entrance hand rail will be completed by September 6th.
6. READS update for July 2004 (m/o)
7. July 30, 2004 Cleaning Contract renewal with Connie’s Cleaning Service (m/o)
8. Technical Services Contract with Communications Diversified. (m/o)
9. August 3, 2004 appraisal price quotation for the Byron Viron property. (m/o)
10. July 23, 2004 letter to Claudia Smith, PZA Village of Corrales, requesting assistance from SSCAFCA. (m/o)
11. July 30, 2004 letter to Mario Juarez-Infante of Wilson & Co. providing comments on the East Branch Channel-Drainage Design Standards (m/o)
12. August 5, 2004 letter to Robert Schulz, CORR regarding Rainbow Tributary property acquisition. (m/o)
13. The following developments/construction plans were received and comments provided to the engineer:
 - a. Enchanted Vista Apartments-174 apartments, 17.68 acres, approximately 64.5 cfs discharge. This development is located in Enchanted Hills, on Sprint Boulevard, south of

the Encantado Channel. Since this development is less than 50 acres and discharges less than 500 cfs, the Executive Engineer will accept the drainage report and construction plans after incorporation of staff comments.

- b. Culvert Crossings of the Montoyas Arroyo at Serene Meadows & Camino de Los Montoyas Roads-These crossings are part of the Northern Meadows Drainage Management Plan Phase 2, which was accepted by the Board on March 16, 2004. After incorporation of any comments by staff, the Executive Director will sign-off on the construction plans.
- c. Mariposa East-Phase 1, Drainage Ponds & Drop Structures. These construction plans are for the detention ponds that are proposed for construction along the eastern boundary of the Mariposa development, as presented in the Mariposa Drainage Management Plan accepted by the Board on January 6, 2004. After incorporation of any comments by staff, the Executive Director will sign-off on the construction plans.
- d. Rancho Oro & Rancho Plata Construction Plans. These construction plans are for subdivisions within the Cabezon Communities Phase 1 development. The Board accepted the Cabezon Communities Phase 1 drainage concepts on January 27, 2004. After incorporation of comments by staff, the Executive Director will sign-off on the construction plans.

The following construction plans were signed by the Executive Director:

Yucatan Phases 1 & 2, Astante Phase 1. These construction plans are for subdivisions within the Cabezon Communities Phase 1 development. The Board accepted the Cabezon Communities Phase 1 drainage concepts on January 27, 2004. The Executive Engineer signed the construction plans on Aug. 2, 2004.

14. ***July 23, 2004 correspondence from County Commissioner Jack Thomas. (h/o)***

15.

16. ***July 22, 2004 correspondence to Kim Kemper, Huitt-Zollars Inc. regarding Tierra de Corrales Subdivision Final Drainage Study. (h/o)***

17. ***A sample of the variety of SCAFCA signs. (h/o)***

18. ***July 20, 2004 Bond Election Projects list with costs and funding. (h/o)***

19. ***August 12, 2004 correspondence from Russell Grayson regarding the Commerce Center Fulcrum building. Staff is reviewing a technical proposal to allow free discharge up to the capacity of the existing pipe. (h/o)***

20. ***August 16, 2004 Executive Committee Meeting Minutes. (h/o)***

21. ***June 16, 2004 letter of response from the NM Taxation and Revenue Department, for the appraisal of two unimproved parcels of land in Sandoval County, located within the Village of Corrales. (2 acres next to Targhetti Drain and Tierra de Corrales Subdivision)***

22. ***The Aztec Museum of Aztec NM, a non profit organization, has asked for our obsolete copier. They have provided all necessary information showing their non-profit status and plan to pick it up at the end of the month.***

M. Other Business

N. Adjournment

O. Signatures *

Board items needing official signatures by the chairman and/or secretary.

- 1. Minutes of July 29, 2004***
- 2. P.R. Contract***
- 3. *Agreement*s***
- 4. *Task Orders ****

Approved by _____
Chairman William C. Yarbrough

A handwritten signature in black ink, appearing to read 'W. C. Yarbrough', is written over a horizontal line. The signature is cursive and somewhat stylized.