

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY

(SSCAFCA)

MINUTES OF APRIL 16, 1991

REGULAR BOARD OF DIRECTORS MEETING

CALL TO ORDER

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 1:06 p.m.

Directors in attendance were Judy Vanderstar Russell, Annette Jones, Fred Coppola, and Guy McDowell. Others present were: Bernard Metzgar, Attorney and Richard Farmer, Conservationist. Also present were Tamara Morgan, Drainage Engineer, City of Rio Rancho, and members of the public.

A quorum was present.

APPROVAL OF PRIOR MINUTES

A motion by Annette Jones, seconded by Judy Vanderstar Russell, to approve minutes, as corrected, of the special meeting March 5, 1991 was carried unanimously.

A motion by Annette Jones, seconded by Guy McDowell, to approve minutes, as corrected, of the regular meeting March 19, 1991 was carried unanimously.

APPROVAL OF AGENDA

A motion by Annette Jones to approve the agenda was seconded by Guy McDowell and carried unanimously.

TREASURER'S REPORT

The treasurer's report was given by Annette Jones. A motion made by Judy Vanderstar Russell that the treasurer's report be accepted was seconded by Guy McDowell and carried unanimously.

CHAIRPERSON'S REPORT

1. Personnel Matters.

The signed contract has been received from Dr. Richard Heggen.

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A motion was made by Annette Jones to set Pam McGrath's annual salary at \$18,000 plus benefits, which include two weeks vacation each year and sick leave to accrue at the rate of one day each month. At the end of 90 days, Pam's performance will be reviewed to determine if adjustments are justified. Motion seconded by Guy McDowell, carried unanimously by roll call vote.

Annette Jones moved to offer the Executive Director position to Richard Ramsey. Motion seconded by Guy McDowell. Roll call vote: Guy McDowell, yes; Fred Coppola, abstain; Annette Jones, yes; Judy Vanderstar Russell, yes. Passed 3 to 0 with one abstention.

Annette Jones made the motion that the Executive Director salary be set at \$35,000 annually, with the same benefits offered Pam McGrath. Seconded by Guy McDowell. Roll call vote: Guy McDowell, yes; Fred Coppola, abstain; Annette Jones, yes; Judy Vanderstar Russell, yes. Passed 3 to 0 with one abstention.

2. Urban Center Ponds Project.

Annette Jones moved to table Mr. Easterling's proposal until the new director is on the job. Seconded by Fred Coppola, carried unanimously by roll call vote.

Chairperson Judy Vanderstar Russell stated there would be a written response to Jerry Fossenier and the City of Rio Rancho regarding priorities for flood control projects. The urban center ponds and dams 1 and 4 in Corrales Heights are already high priorities on the Board's list and no additional action is necessary.

A motion by Annette Jones to table scheduling a meeting with MRGCD regarding urban center ponds until the Executive Director is on board was seconded by Guy McDowell and carried unanimously by roll call vote.

3. National Watershed Conference.

A motion by Annette Jones to send Richard Farmer and Richard Ramsey to the National Watershed Conference was seconded by Guy McDowell and carried unanimously by roll call vote.

4. Letter from Mayor Callan, Village of Corrales.

A motion by Annette Jones to table action on the letter from Corrales until the Executive Director is on board was seconded by Guy McDowell and carried unanimously by roll call vote.

5. Resolutions on Meetings.

Chairperson Judy Vanderstar Russell stated she had asked Bernie Metzgar to prepare resolutions regarding public and closed meetings. A discussion followed. After a discussion on Resolution 1991-1, Notice For Public Meetings, there was a consensus to change

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paragraph 5 to read, "in the Albuquerque Journal, and the Observer, if feasible."

A motion by Annette Jones to approve Resolution 1991-1 as amended was seconded by Guy McDowell and carried unanimously by roll call vote.

A motion by Annette Jones to approve Resolution 1991-2, Information From Closed Meetings, was seconded by Guy McDowell. Roll call vote: Annette Jones, yes; Guy McDowell, yes; Fred Coppola, no; Judy Vanderstar Russell, yes.
Passed 3 to 1.

6. Miscellaneous Matters.

There was a discussion regarding releasing the names of the applicants for the executive director position. The Board decided not to release the names unless the applicants agreed.

Chairperson Judy Vanderstar Russell informed the Board that the current cleaning company is no longer in business. Quotes were received from three companies. Annette Jones made a motion that the Board hire the low bidder, Maintenance Technicians, for \$85 a month to clean the office once each week. Seconded by Guy McDowell. Carried unanimously by roll call vote.

OFFICE COMMITTEE REPORT

The Board discussed purchasing a copy machine. Price quotes will be presented at the next regular meeting.

PERSONNEL COMMITTEE REPORT

No report.

STAFF REPORT

Richard Farmer stated that surplus furniture may be available from SCS in May or June, which could be acquired by the Flood Authority.

Marshall Montano, Accounting Officer, City of Albuquerque, needed a formal letter from the chairperson requesting the City of Albuquerque do SSCAFCA's payroll. The letter was hand delivered April 15, 1991 by Richard Farmer.

On April 17, 1991, Richard Farmer discussed the use of soil cement as a ditch lining material with Tim Mummie of Ideal Cement.

Richard Farmer reported that Mark V Realtors would like to sell the building to the Board. The Board members indicated that SSCAFCA is not interested in purchasing it.

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LEGAL COUNSEL REPORT

Drainage Policy.

Bernie Metzgar stated that he has prepared for SSCAFCA a draft drainage policy and a memo of agreement based on the agreements that AMAFCA used with the City of Albuquerque. Both documents, drainage policy and memorandum of agreement, have been revised to fit SSCAFCA. Copies of both documents will be given to each Board member for review and comments.

COMMENTS FROM DIRECTORS

Fred Coppola stated that he visited the office to get the inventory file and did not get it.

PUBLIC FORUM

Francis Stearns wanted to know when she would have an opportunity to meet Dr. Heggen so that he might hear her comments. She was informed that he would probably be at a future Board meeting when requested.

ADJOURNMENT

Annette Jones moved to adjourn the meeting. Seconded by Guy McDowell. Carried unanimously. Meeting adjourned at 4:23 p.m.



JOHN CHANEY
Secretary



JUDY VANDERSTAR RUSSELL
Chairperson

Date Approved 5/21/91