

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF APRIL 21, 1992
REGULAR BOARD OF DIRECTORS MEETING**

CALL TO ORDER

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 1:04 p.m.

Directors in attendance were Judy Vanderstar Russell, John Chaney, Guy McDowell, and Annette Jones. A quorum was declared present. Staff members present were Mark Peterson, Office Administrator and Pam McGrath, Administrative Secretary.

APPROVAL OF PRIOR MINUTES

A motion by Annette Jones to approve the minutes of the regular meeting of March 17, 1992 was seconded by John Chaney.

Judy Vanderstar Russell stated that she had some corrections to the minutes. The corrections are: on page 2, first paragraph, the motion stated is not what was exactly said; page 6, second paragraph, needs to be clarified, and page 6, second paragraph from the bottom, the consensus of the Board regarding copies to the office needs to be added. Staff was instructed to review tapes and make the necessary corrections.

The motion was withdrawn. A motion by Annette Jones, seconded by John Chaney, to table the minutes until the next meeting passed unanimously.

A motion by Annette Jones to approve the minutes of the special meeting of March 25, 1992 as written was seconded by Guy McDowell. Roll call vote: John Chaney, abstain; Guy McDowell, yes; Annette Jones, yes; Judy Vanderstar Russell, yes. Passed 3 to 1, with one abstention.

APPROVAL OF AGENDA

Annette Jones requested that the Update of Dams #1 and #4, Update by the Corps of Engineers, and Office Administrator's Report be moved above the Treasurer's Report.

A motion by Annette Jones to approve the agenda as amended was seconded by John Chaney. Motion passed unanimously by roll call vote.

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BOND PROJECT PRIORITY LIST/ESTIMATE

Chuck Easterling of Easterling and Associates presented a written report to the Board on "SSCAFCA's Project Priority List, April 1992". Mr. Easterling described the process that went into compiling the bond project priority report and went over the priority list with the Board.

UPDATE OF DAMS #1 AND #4

Mr. Easterling informed the Board that the photography is complete and the topo mapping should be finished by next week. The field survey work is also complete.

UPDATE CORPS OF ENGINEERS

Phil Boawn, study manager for the reconnaissance study from the Corps of Engineers, introduced himself to the Board and stated that he will make monthly updates to SSCAFCA on the progress of the reconnaissance study. Mr. Boawn informed the Board that \$150,000 for FY/92 and \$230,000 for FY/93 have been allocated for the reconnaissance study. The reconnaissance study is fully paid for by the Federal Government. The study must have a cost benefit of at least 1:1 and is strictly for flood damage prevention. Mr. Boawn stated that the reconnaissance study will be completed by April 15, 1993. The feasibility study follows the reconnaissance if a project of "federal interest" is identified, and the cost is shared: 50% Federal Government, 50% local sponsor. The feasibility study typically takes three years. If the project goes into construction, the cost share is: 25% local sponsor, 75% Federal Government. Upon completion of construction, the project becomes the property of the local sponsor.

OFFICE ADMINISTRATOR'S REPORT

Mark Peterson reported to the Board on his activities during the past month which included meeting with several entities. Mark Peterson reported on his findings regarding matters discussed at recent meeting with Councillor Larry Vigil, Chairperson Judy Russell Vanderstar, Board Member John Chaney, on the drainage policy. It was the consensus of the Board to have Mark express to the Village of Corrales at its April 28, 1992 meeting that the Board expresses flexibility on its Drainage Policy and would like to postpone any further action until after the bond issue.

CHAIRPERSON'S REPORT

1. Discussion of Bond Projects. Judy Vanderstar Russell informed the Board that a list of bond projects and whether to amend the question on the ballot needs to be decided at this meeting.

Annette Jones stated that the question on the ballot should not be reworded. A list of the projects planned should be included in all the literature and publicity for the bond election.

Guy McDowell moved to accept Plan A (submitted by Easterling and Associates) for the priority list. The motion was not seconded.

John Chaney stated that the Board needs to be sensitive to projects affecting most people in the area and that the list should include several small projects for Rio Rancho. Mr. Chaney also stated that the Urban Ponds project should be taken off the list as that is being taken care of now with current Flood Commissioner's funds, which include planning, design and construction.

Annette Jones and Judy Vanderstar Russell informed the Board that Reclining Acres needs to be kept on the project list as it is a life-threatening area that needs to be taken care of.

It was the consensus of the Board to include projects where cost sharing would be a factor. Other projects will be reviewed and completed as funds are available.

A motion was made by Annette Jones to adopt the following list of projects for the bond election:

Primary Projects:

1. Outfall Facilities for Dams #1 and #4. Construction of outfalls to the Los Montoyas Arroyo for the existing Dams #1 and #4. Cost \$1,500,000
2. Feasibility Study. This study will be conducted by the Army Corps of Engineers. Cost shared. Cost \$500,000
3. Development of a Master Drainage Plan. Establish Drainage Policy, regulations, and design criteria for both existing and proposed development. Develop and define flood control projects. Cost shared. Cost \$300,000
4. Cost shared contributing to the Detention and Sedimentation Facilities on the Los Montoyas Arroyo at Northern Boulevard in the project design. Cost \$400,000
5. Lisbon Channel Improvements. Energy dissipation and erosion control for the Lisbon Channel and its tributaries north of Southern Boulevard. Cost \$500,000

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6. Ivory Channel Improvements. Energy dissipation and erosion control for the Ivory and its tributaries north of Southern Boulevard. Cost \$250,000

7. Corrales Reclining Acres/West Ella Area. Detention structure and road side drainage improvements. Cost \$150,000

The motion was seconded by Guy McDowell and passed unanimously by roll call vote.

It was the consensus of the Board to form a publicity committee consisting of Annette Jones, Judy Vanderstar Russell and Mark Peterson.

2. Discussion of Resumes Received for Board Vacancy. Judy Vanderstar Russell informed the Board that resumes were received from Rawle L. A. Prince and Arturo Boniello. There was a brief discussion by the Board. Annette Jones stated that she did not want a replacement on the Board at this time as it would take time to get a new person up to speed. Judy Vanderstar Russell stated that she was concerned about the Board always having a quorum present, should one of the members become seriously ill.

A motion by John Chaney that the Board send both names for consideration to the Governor was seconded by Guy McDowell. Roll call vote: John Chaney, yes; Guy McDowell, yes; Annette Jones, no; Judy Vanderstar Russell, yes. Motion passed 3 to 1.

TREASURER'S REPORT

Annette Jones informed the Board that the \$100,000 certificate of deposit is now in 4 - \$25,000 CD's for three months; the \$50,000 CD is in 2 - \$25,000 CD's for 30 days.

1. Approve Expenditures 3/9/92-4/14/92. Motion by John Chaney, seconded by Annette Jones, to approve the expenditures of 3/9/92-4/14/92, carried unanimously.

2. Approve Treasurer's Report 4/21/92. Motion by John Chaney, seconded by Annette Jones, to approve the treasurer's report of April 21, 1992, carried unanimously.

3. Letter of Approval of Amended Budget from DFA. Annette Jones informed the Board that the office has received approval of its amended budget of January 1-June 30, 1992.

4. Auditor Proposals. Three proposals were received to do SSCAFCA's audit for FY/1992. The firms are:

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1. Hinkle & Martinez, P.C. #1,500 + GRT
2. Gary E. Gaylord #1,500 + GRT
3. Ben S. Torres #1,500 + GRT

Motion by John Chaney, seconded by Annette Jones, to select the firm of Hinkle & Martinez, P.C. to do the audit passed unanimously by roll call vote.

SECRETARY REPORT

No report.

CHAIRPERSON'S REPORT

3. Resolution for Election of Directors (2). Bernard Metzgar, legal counsel, went over the resolution 1992-9, Board of Directors Election. It was the consensus of the Board that the drawing for ballot positions be June 30, 1992. It was the consensus of the Board to have the last publication of the Notice Calling For Nominations For Directors to be June 17, 1992. After a brief discussion, it was the consensus of the Board to add to Section 13: "Notice shall also be published twice in the following newspapers, the last publication to be given on or before June 19, 1992:

- (a) The Corrales Comment
- (b) The Sentintel"

It was the consensus of the Board to add to Section 14: "Notice shall also be published twice in the following newspapers, the last publication to be given on or before November 3, 1992:

- (a) The Corrales Comment
- (b) The Sentintel"

The date of June 23, 1992 needs to be added on Attachment 1.

Motion by John Chaney to adopt Resolution 1992-9, Board of Directors Election, was seconded by Annette Jones. After a brief discussion, the question was called by Annette Jones. Roll call vote: John Chaney, yes; Guy McDowell, yes; Annette Jones, yes; Judy Vanderstar Russell, yes. Motion passed 4 to 0.

4. Memorandum of Agreement between Sandoval County Planning and Zoning Commission and SSCAFCA. After a brief discussion by Board members, it was the consensus of the Board to send a letter to Mrs. Hays, County Manager, stating that SSCAFCA likes the idea of fully cooperating with the County, however, SSCAFCA currently does not

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have the expertise on staff. The Board will reconsider the Joint Powers Agreement after the bond election, when the Board would be in a position to hire the expertise needed.

LEGAL COUNSEL REPORT

Bernard Metzgar, legal counsel, reported that he was trying to get an answer regarding ownership of Dam #1. Mr. Metzgar stated that the attorney for Sandoval County has been instructed by the County to do whatever is necessary resolve this matter. At this point, Judy Vanderstar Russell read a letter from Dave Harrison of Easterling and Associates regarding conditions found in Dams #1 and #4 and that a letter was sent to the County and the Flood Commissioner with a copy of Mr. Harrison's letter to bring this to their attention.

Mr. Metzgar introduced Resolution 1992-8, Greenbelt Concept, for the Board's approval. After a discussion by Board members, a motion by John Chaney to adopt Resolution 1992-8, Greenbelt Concept, was seconded by Judy Vanderstar Russell. Roll call vote: John Chaney, yes; Guy McDowell, yes; Annette Jones, no; Judy Vanderstar Russell, yes. Motion passed 3 to 1.

OTHER BUSINESS

No other business.

DIRECTORS COMMENTS

No comments.

PUBLIC FORUM

No comments.

CLOSED SESSION

A motion by Annette Jones to go into closed session to discuss Mrs. McGrath's annual evaluation was seconded by John Chaney. Roll call vote: John Chaney, yes; Guy McDowell, yes; Annette Jones, yes; Judy Vanderstar Russell, yes. Motion passed 4 to 0.

The Board went into closed session at 5:10 p.m.

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OPEN SESSION


The Board reconvened into open session at 5:26 p.m.


A motion by John Chaney, seconded by Annette Jones, to accept Pam McGrath's performance review passed unanimously by roll call vote.

A motion by John Chaney, seconded by Annette Jones, to give a ten percent raise effective April 1, 1992, and pay a bonus of \$1,020 in gratitude of overtime worked passed unanimously by roll call vote.

ADJOURNMENT

A motion by Annette Jones, seconded to John Chaney, to adjourn the meeting carried unanimously by roll call vote. Meeting adjourned at 5:29 p.m.


JUDY VANDERSTAR RUSSELL
Chairperson


ANNETTE H. JONES
Secretary

Date Approved July 31, 1992.