

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY  
(SSCAFCA)  
MINUTES OF MARCH 17, 1992  
REGULAR BOARD OF DIRECTORS MEETING**

**CALL TO ORDER**

The meeting of the SSCAFCA Board of Directors was called to order by Chairperson Judy Vanderstar Russell at 1:03 p.m.

Directors in attendance were Judy Vanderstar Russell, John Chaney, Fred Coppola and Annette Jones. Guy McDowell was noted as absent due to illness. A quorum was declared present. Staff member present was Pam McGrath, Administrative Secretary.

**APPROVAL OF PRIOR MINUTES**

Motion by John Chaney, seconded by Fred Coppola, to approve the minutes of the regular meeting of February 18, 1992 as written was carried unanimously.

A motion by John Chaney to approve the minutes of the special meeting of February 25, 1992 as written was seconded by Fred Coppola. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, abstain; Judy Vanderstar Russell, yes. Passed 3 to 0 with one abstention.

**APPROVAL OF AGENDA**

Fred Coppola requested that the letter from Senator Chavez be moved to after approval of agenda. John Chaney requested that the resolution of communications by Board members be moved to after reconvening into open session.

A motion by Fred Coppola to approve the agenda as amended was seconded by John Chaney. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, no; Judy Vanderstar Russell, yes. Motion passed 3 to 1.

**OTHER BUSINESS - LETTER FROM SENATOR CHAVEZ**

Fred Coppola read a letter to the Board from Senator Chavez, in which, he was requesting the Board to incorporate into their bond issue the green belt concept for their various projects.

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A motion was made by Fred Coppola that the Southern Sandoval County Arroyo Flood Control Authority by resolution adopt the principal of the greenbelt concept, that is multi use parklike facilities which includes parks, recreation facilities, golf courses, tennis courts, lakes, hiking trails, etc., as an alternative and a minimum of concrete channelization for arroyo flood control. The motion was seconded by John Chaney.

There was a discussion by the Board members and the public. Annette Jones emphasized to the public that the Board has no control over a recreational lake. Mrs. Jones stated that homework needs to be done regarding this issue. The Board at this time does not have nor does anybody else have at this time the underground waters to feed a lake.

John Chaney and Annette Jones both stated that SSCAFCA had already adopted the green belt concept in the Preliminary Needs Assessment and General Flood Control Program.

John Chaney called the question. The motion passed unanimously by roll call vote.

Fred Coppola requested that the Board reply to Senator Chavez thanking him for the letter and to send him a copy of the resolution when it is drawn up.

TREASURER'S REPORT

Fred Coppola reminded the Board that the \$50,000 certificate of deposit becomes due before the next meeting. It was the concensus of the Board to roll over the \$50,000 certificate of deposit for another month.

Judy Vanderstar Russell stated that since we have not received an answer regarding the interest accrued in the special account, this issue will be discussed at the next meeting.

A motion by Fred Coppola to roll over the \$100,000 for a maximum of 90 days was seconded by John Chaney. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, not present; Judy Vanderstar Russell, yes. Motion passed 3 to 0.

1. Approve Expenditures 2/11/92-3/9/92. A motion by Fred Coppola to approve the expenditures from 2/11/92-3/9/92 was seconded by John Chaney. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, not present; Judy Vanderstar Russell, yes. Motion carried 3 to 0.

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2. Approve Treasurer's Report 3/17/92. A motion by Fred Coppola to approve the treasurer's report of 3/17/92 was seconded by John Chaney. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, not present; Judy Vanderstar Russell, yes. Motion carried 3 to 0.

UPDATE OF DAMS #1 AND #4

Dave Harrison of Easterling and Associates presented a preliminary analysis report on Dams #1 and #4. The presentation included informational facts, findings and proposed outfall alignment alternatives. Easterling and Associates recommended alignment 1B for the preliminary design.

A motion by Annette Jones to accept the recommendation of Easterling and Associates of Alignment 1B and that Easterling and Associates should proceed to design the preliminary design was seconded by Fred Coppola.

After a brief discussion by Board members and the public, John Chaney called the question. The motion passed unanimously by roll call vote.

Chuck Easterling informed the Board that a supplemental contract for design needed to be executed. A motion by John Chaney that, subject to legal review and approval of the supplemental contract for design, the chairperson be allowed to sign the contract up to a maximum of \$65,000 so that the design work can proceed was seconded by Annette Jones. The motion carried unanimously by roll call vote.

It was the concensus of the Board to have an update by Easterling and Associates of their progress at their monthly Board meetings. This was agreed to by Chuck Easterling.

SECRETARY REPORT

Annette Jones asked John Chaney to read Resolution 03-02-92.E passed by the Sandoval County Commissioners, which resulted from the acceptance of the Interstate Stream Commission loan. Annette Jones stated that the Sandoval County Commissioners stated at their meeting that the date would be August 1, 1992. John Chaney requested that the chairperson note this discrepancy to Sandoval County Commissioners.

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CHAIRPERSON REPORT

1. Annual Spring Run-Off and Flood Hazard Conference. Judy Vanderstar Russell read a letter from the State of New Mexico, Department of Public Safety for the annual flood hazard mitigation and spring run-off conference to be held at the Rio Rancho Inn in Rio Rancho, New Mexico. Fred Coppola volunteered to attend and John Chaney said that there is a possibility that he may be able to attend. It was the concensus of the Board to also send Pam McGrath to this conference.

2. Amendment to Resolution and Proclamation of Special Flood Control Bond Election and Notice of Board Meeting. Judy Vanderstar Russell informed the Board that the amendment amends the polling places to be used so that they coincide with the polling places used in the general election. Fred Coppola read the amended polling places.

Motion by Annette Jones, seconded by John Chaney, to pass Resolution 1992-5 amending the polling places passed unanimously by roll call vote.

3. Extension of Time for Village of Corrales Comments on Drainage Policy. Judy Vanderstar Russell read a letter received from Phillip Rios, Village Administrator, Village of Corrales requesting extension of time for comments on the Drainage Policy. Judy informed that the Board that since the letter was received before the deadline date of March 6, 1992, she gave permission for the extended deadline until the next Board meeting.

Motion by John Chaney, seconded by Annette Jones, to grant the extension of time to March 27, 1992 to the Village of Corrales for comments on the Drainage Policy passed unanimously by roll call vote.

4. Discussion of Bond Projects. Judy Vanderstar Russell asked Board members for their input on suggested projects. Annette Jones stated that several projects can be done in Corrales that are low in cost and high in visibility, for example, improvement along the Thompson Fence Line, solar place needs a desilting pond and landscaping, and the main ditch. John Chaney suggested that it could be called Corrales escarpment improvements and Corrales Main Canal projects.

At this point, Judy stated that we had to do Dams #1 and #4, which will cost \$1.4 million dollars and that the Northern Boulevard crossing could be included. Other improvement projects to be considered are: desilting pond at Stapleton School, stabilize Lomitas Arroyo above the flood channel, constructing a flood channel on La Venada Arroyo, unnamed arroyo and SSCAFCA's share for the feasibility study. There was further discussion by the Board members and the public.

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John Chaney questioned whether the Board had an advisor that the Board could hire to help with prioritizing and cost. A motion by John Chaney to execute a small purchase order with Chuck Easterling to help the Board analyze and prioritize projects, and give a general estimate on the cost prior to the next meeting. If Chuck Easterling is not available to do this by the next meeting, Wilson & Company would be contacted for same. The motion was seconded by Annette Jones and passed unanimously by roll call vote.

Judy Vanderstar Russell informed the Board that she requested the financial advisors to give a breakdown on the O&M monies. Fred Coppola questioned whether the cost of Board members and secretary's time spent on various projects can be charged to that project. Mr. Bernard Metzgar stated that he did not know but he would look into it.

Fred Coppola requested that the Board include on its project list, the unnamed watershed (Route 44) and Los Montoyas Arroyos even if it is just getting the preliminary study. It was the concensus of the Board to have Mr. Easterling also look into these projects when helping the Board prioritize projects.

LEGAL COUNSEL REPORT

Mr. Bernard Metzgar introduced Resolution 1992-7, Per Diem and Mileage. Judy Vanderstar Russell stated that she had asked Mr. Metzgar to do resolutions on any items that may be referred to in the future as it is much easier to refer to than looking through all the minutes for a motion.

John Chaney questioned whether the \$75 per diem would apply to any Sandoval County Commission meetings, when SSCAFCA is scheduled to appear. Mr. Metzgar stated no, that it would fall under number two in which all other per diem and mileage rates set forth in Section 10-8-4 are paid.

Motion by John Chaney, seconded by Fred Coppola, to approve Resolution 1992-7, Per Diem and Mileage passed unanimously by roll call vote.

Mr. Metzgar informed the Board that he had received a call from Mr. Matthews, attorney for the Village of Corrales, regarding the drainage policy.

DIRECTORS COMMENTS

No comments.

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PUBLIC FORUM

Mrs. Stearns recommended to the Board that they either halt improper drainage in accordance with the Drainage Policy or enforce something so the public is aware of their authority.

Motion by John Chaney, seconded by Annette Jones, to add to the agenda, after resolution on communications by Board members, a request for a Word Perfect seminar passed unanimously by roll call vote.

CLOSED SESSION

A motion by John Chaney to go into closed session to discuss the position of executive director and other personnel matters was seconded by Annette Jones. Roll call vote: John Chaney, yes; Fred Coppola, yes; Annette Jones, yes; Judy Vanderstar Russell, yes. Motion passed 4 to 0.

The Board went into closed session at 5:20 p.m.

OPEN SESSION

The Board reconvened into open session at 6:18 p.m.

Motion by John Chaney, seconded by Annette Jones, to accept Mark Peterson's counteroffer of a minimum of 10 hours a week as office administrator passed unanimously by roll call vote.

RESOLUTION ON COMMUNICATIONS BY BOARD MEMBERS

Judy Vanderstar Russell stated again that the reason for the resolution was an attempt to put any major policy or anything that may be needed in reference to a matter of policy be put into a resolution.

Judy Vanderstar Russell introduced Resolution 1992-6, Official Correspondence. Mr. Metzgar stated that this resolution was based on a motion passed on January 15, 1991, which passed unanimously. This motion included having any Board member writing a letter without Board approval have a disclaimer on it stating that he/she is writing on his/her behalf and not in an official capacity on behalf of the Board. By consensus of the Board, the following was added to the resolution, "A copy of such correspondence shall simultaneously be provided to the SSCAFCA secretary to insure compliance with this resolution."

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John Chaney stated that he is putting Fred Coppola on notice and that he clearly expects him to put in a disclaimer.

A motion made by Judy Vanderstar Russell that no blank stationary go out of SSCAFCA office was seconded by Annette Jones. Judy Vanderstar Russell withdrew her motion.


A motion by John Chaney to accept Resolution 1992-6, Official Correspondence, was seconded by Judy Vanderstar Russell. No comments from the public. Roll call vote: John Chaney, yes; Fred Coppola, no; Annette Jones, yes; Judy Vanderstar Russell, yes. Motion passed 3 to 1.

Motion by Annette Jones, seconded by John Chaney, to approve a Word Perfect Seminar to be held April 28, 1992 for Pam McGrath passed unanimously by roll call vote.

**ADJOURNMENT**

A motion by Annette Jones, seconded by John Chaney, to adjourn the meeting was carried unanimously. Meeting adjourned 6:55 p.m.

  
JUDY VANDERSTAR RUSSELL  
Chairperson

  
ANNETTE H. JONES  
Secretary

Date Approved May 19, 1992