

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF JANUARY 19, 1993
REGULAR BOARD OF DIRECTORS MEETING**

CALL TO ORDER

The regular meeting of the SSCAFCA Board of Directors was called to order by Chairman John Chaney at 1:09 p.m.

Directors in attendance were John Chaney, William (Dub) Yarbrough, Guy McDowell and Annette Jones. A quorum was declared present. Bill Joiner was noted as absent. Bernard Metzgar, legal counsel, was present. Staff member present was Pam McGrath, Administrative Secretary.

APPROVAL OF AGENDA

Annette Jones requested that the agenda be amended to move the Treasurer's Report before Legal Counsel Report.

A motion by Annette Jones, seconded by Dub Yarbrough, to approve the agenda as amended passed unanimously.

APPROVAL OF PRIOR MINUTES

A motion was made by Guy McDowell to approve the minutes of the regular meeting of December 15, 1992 was seconded by Annette Jones. Roll call vote: Dub Yarbrough, abstained; Guy McDowell, yes; Annette Jones, yes; John Chaney, yes. Motion passed 3 to 0 with one abstention.

A motion was made by Dub Yarbrough to approve the minutes of the special meeting of January 4, 1993 was seconded by Guy McDowell. Roll call vote: Dub Yarbrough, yes; Guy McDowell, yes; Annette Jones, abstained; John Chaney, yes. Motion passed 3 to 0 with one abstention.

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FLOOD INSURANCE STUDIES FOR CORRALES AND RIO RANCHO

Elvidio Dinez of Resource Technology, Inc. again reviewed the mapping that Resource Technology, Inc. has been commissioned to do for FEMA for the benefit of the new Board members.

A discussion followed concerning the benefits that Rio Rancho residents and SSCAFCA would receive if SSCAFCA cost shared with FEMA for a larger flood insurance map study in Rio Rancho. The Board was concerned that there was no duplication of work between what Resource Technology, Inc. is proposing and what the Corps of Engineers is doing on the reconnaissance study. Jim White, Chief of the Formulation Section for the Corps of Engineers, informed the Board that the study being requested for cost sharing does not overlap with what the Corps of Engineers is doing.

Larry Blair, Executive Engineer for AMAFCA, informed the Board that SSCAFCA would benefit from this study as it could be used in a regulatory aspect in conjunction with the Drainage Policy; it would benefit the residents in that area; and it would allow SSCAFCA to use it as a planning document. Mr. Blair stated that an analysis of cost/benefit would need to be done on this.

John Chaney, Chairman, informed Mr. Dinez that the new executive engineer for SSCAFCA would be starting February 1, 1993 and the cost/benefit analysis would be a top priority for him to review and a decision would be made by the Board at its February meeting.

UPDATE ON RIO RANCHO RECONNAISSANCE STUDY

Jim White, Chief of the Formulation Section with the Corps of Engineers, updated the Board briefly on the status of the reconnaissance study. Mr. White stated that there is a potential conflict on the hydrology numbers produced by the Corps of Engineers and those of the Soil Conservation Service in reference to the 100-year flood on the Los Montoyas Channel and the Harvey Jones Channel, which is in the process of being worked on.

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BLACK'S ARROYO

Mr. White informed the Board that on January 14, 1993 the request for the additional design funds for Black's Arroyo was signed and is expecting to start work again on this project. This project should be ready to go for bid by September, 1993.

SECRETARY'S REPORT

1. Nick Mora Letter

John Chaney, Chairman, acting for Bill Joiner, Secretary, read a letter from Nick Mora dated January 8, 1993 and addressed to Mike Abeyta, Project Engineer, State Highway Department, regarding the alignment of the concrete structure under Highway 528 and the effect on Price's Dairy and the landowners northeast of the Dairy in the river bottom. After a brief discussion by the Board, it was the consensus of the Board to acknowledge Mr. Mora's letter stating that the new executive engineer is due to start and he will take a look at the situation and report to the Board.

2. Letter From Soil Conservation Service

Mr. Chaney stated he had received a copy of a letter dated November 30, 1992 and addressed to Bob McCormick of the Corrales Watershed District from Soil Conservation Service setting forth the responsibilities that SSCAFCA would incur by taking over CWD obligations and the requirements that SCS would have for that transfer. A copy of that letter is in each Board member's packet.

AUTHORIZATION OF KEY TO CWD

Dub Yarbrough requested that a key for the office be officially issued to Bob McCormick of Corrales Watershed District. Mr. Chaney stated that a key had been issued to Mr. McCormick.

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PER DIEM PAYMENT

Dub Yarbrough requested that the Board have a system for paying per diem to Board members.

After a brief discussion by the Board, a motion was made by Guy McDowell that all vouchers for any type of reimbursement be submitted by Board members and staff no later than the last day of the month in which the expenses occur and that it be submitted on the new voucher form VF-1. The motion was seconded by Annette Jones and passed unanimously by roll call vote.

TREASURER'S REPORT

A motion by Annette Jones to table the treasurer's report was seconded by Guy McDowell and passed unanimously by roll call vote.

There was a brief discussion on the FEMA grant monies and the tax monies received from Sandoval County. John Chaney stated that this will be discussed and handled under legal counsel's report.

LEGAL COUNSEL REPORT

1. Temporary Investment Policy

Bernard Metzgar, legal counsel, reported to the Board that where public monies are now being received, the Board is required to follow the provisions of Section 6-10-1, et seq., NMSA (1978 Comp.). Pursuant to these sections, Mr. Metzgar stated that the Authority is designated as a board of finance for the Authority and is required to receive, handle and account, as provided by law, for all public monies received by it, and shall deposit the funds in depositories qualified in accordance with the requirements of the Act dealing with public money. Mr. Metzgar presented Resolution 1993-4, Temporary Investment Policy, which sets forth a policy that would bring SSCAFCA within the statute.

A motion by Annette Jones to adopt Resolution 1993-4, Temporary Investment Policy, was seconded by Dub Yarbrough and passed unanimously by roll call vote.

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2. Banking Resolution

Mr. Metzgar, legal counsel, also presented Resolution 1993-5, a Banking Resolution. Mr. Metzgar stated that this Resolution designates United New Mexico Bank, Western Bank of Albuquerque, Sunwest Bank of Sandoval County, and Sunwest Bank of Albuquerque as depositories for the Authority.

A motion by Dub Yarbrough to adopt Resolution 1993-5, Banking Resolution, was seconded by Annette Jones and passed unanimously by roll call vote.

3. Transfer of Monies Under Temporary Investment Policy

The Board discussed the transfers of monies to comply with the temporary investment policy resolution that was passed.

Dub Yarbrough made the following motion:

Transfer to United New Mexico Bank from the Sunwest Special Account and the Sunwest Custom Investment Account a total of \$74,366.93 which is the debt service amount received from the County Treasurer. That is \$49,368.09 from the Special Account and \$24,998.84 from the CIA which totals \$74,366.93. The account at United New Mexico Bank will be maintained as a special debt service account without any other type of funds in the account. Close the Special Account at Sunwest/Sandoval County. Close the Office Account at Sunwest/Sandoval County and open it at United New Mexico. Transfer from the General Operating Account at Sunwest/Sandoval County \$15,000 to Western Bank as a time deposit.

The motion was seconded by Guy McDowell. Roll call vote: Dub Yarbrough, yes; Guy McDowell, yes; Annette Jones, no; John Chaney, yes. Motion passed 3 to 1.

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CHAIRPERSON'S REPORT

1. Discussion of Executive Director Projects

John Chaney stated that he had talked to Mr. Garman and that Mr. Garman requested a list of projects that the Board wanted him to work on.

A discussion was held by the Board members and members of the public and a list was developed. A copy of the list is attached to these minutes. The Board stated that once Mr. Garman was acclimated to the new job that the Board would be willing to have a special meeting to discuss this list and the priorities within the list.

Jerry Fossenier, City Engineer of the City of Rio Rancho, Larry Blair, Executive Engineer of AMAFCA, and Bob McCormick, Chairman of Corrales Watershed District stated that they were available to help Mr. Garman in any way that they can.

2. Interstate Stream Commission

Bernard Metzgar, legal counsel, informed the Board that he spoke with Kevin Powers and learned that Bond Attorney Duane Brown is having technical problems drafting the documents for ISC but that he should have a draft soon.

3. RFP Attorney for SSCAFCA

Dub Yarbrough informed the Board that he had reviewed the request for proposal used in 1991 and that he believed it should remain the same for this RFP. The Board accepted Mr. Yarbrough's recommendation.

A motion was made by Annette Jones to publish the Request For Proposal twice in the Observer, Albuquerque Journal, Corrales Comment and Sentinel giving a closing date at least 15 days from the last publication date in the Observer. The motion was seconded by Dub Yarbrough and passed unanimously by roll call vote.

4. Roos Contract

John Chaney stated that the contract with Mr. Roos for appraisal services was signed and he has a 30 day completion date from January 14, 1993.

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OTHER BUSINESS

Guy McDowell informed the Board that he was still upset over the notice for the January 4, 1993 meeting as he did not get a phone call from staff reminding him of the meeting and that if Mr. Yarbrough had not called him, he would not have been there for the meeting. Mr. McDowell also stated that the agenda that was sent to him for this meeting did not reach him until January 8, 1993.

Dub Yarbrough requested that the minutes for the last meeting(s) be included when the agenda is mailed so that they can be reviewed prior to the meeting and time can be saved at the meeting. It was the consensus of the Board to have the minutes included with the agenda for Board members.

Larry Blair passed out to Board members an informational booklet about AMAFCA and stated that the AMAFCA Board extended an invitation to SSCAFCA to have a joint meeting some time. John Chaney requested that Mr. Blair talk to Mr. Garman regarding the time, place, and subjects of the meeting.

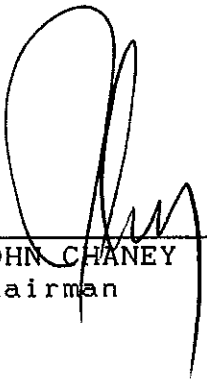
PUBLIC FORUM

None.


ADJOURNMENT

A motion by Annette Jones, seconded by Dub Yarbrough, to adjourn the meeting was carried unanimously. Meeting adjourned at 5:06 p.m.

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JOHN CHANEY
Chairman



BILL R. JOINER
Secretary

Date Approved 2/16/93

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**EXECUTIVE ENGINEER PROJECTS LIST
BY SSCAFCA BOARD 1/19/93**

1. Review the current flood control projects that passed at bond election and establish priorities.
2. Start a timetable for transferring CWD duties to SSCAFCA and eliminating the taxation by CWD.
3. Introductory visits with various governmental entities and familiarize himself with those people and their jobs within our jurisdiction.
4. Meet with Larry Blair of AMAFCA concerning a joint meeting of the boards and implementation of JPA.
5. Look at and familiarize himself with Drainage Policy and propose how to implement it with the various entities within SSCAFCA's jurisdiction.
6. Implement new banking regulations following temporary investment policy and suggest any changes.
7. Address Highway 528 problems brought up by Mr. Mora in letter of January 8, 1993.
8. Give the Board input as to whether or not SSCAFCA should enter into the flood insurance mapping project with FEMA (February 16, 1993 deadline).
9. Dams 1 and 4 project - review the land rights issue and suggest what needs to be done.
10. Review and work on Interstate Stream Commission loan with bonds as collateral.
11. Review the reconnaissance study agreement with COE.
12. Review legislation now pending in Legislature amending SSCAFCA's statute.
13. Review copy machine rental contract versus a purchase.
14. Prepare a procurement policy for adoption by the Board.

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15. Consider as needed RFP's for consulting services, title services, appraisal services, surveyors, etc.
16. Review and coordinate with Kevin Powers the selling of the bonds.
17. Review benefit package for staff.
18. Prepare draft budget for FY/94.