

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)

MINUTES OF SEPTEMBER 21, 1993
REGULAR BOARD OF DIRECTORS MEETING

CALL TO ORDER

The regular meeting of the SSCAFCA Board of Directors was called to order by Chairman John Chaney at 1:11 p.m.

Directors in attendance were John Chaney, Guy McDowell and Annette Jones. A quorum was declared present. Bill Joiner and Dub Yarbrough were noted as absent. Bernard Metzgar, legal counsel, was present. Staff members present were Bob Garman, Executive Engineer and Pam McGrath, Administrative Secretary.

APPROVAL OF AGENDA

A motion by Annette Jones, seconded by Guy McDowell, to approve the agenda as presented passed unanimously.

APPROVAL OF PRIOR MINUTES

A motion by Annette Jones to approve the minutes of the regular meeting of August 17, 1993 as written and presented, carried unanimously.

SECTION 14 DISCUSSION

Phil Boawn of the Corps of Engineers presented a cost estimate for both the upstream and downstream structure for the Martin Luther King Section 14 Project. The estimated cost for the total project is \$230,640, with SSCAFCA's share at \$79,910, which includes 5% cash and the other 20% in right-of-way acquisition. Mr. Boawn stated that even if the right-of-way acquisition exceeds 20%, SSCAFCA will still have to pay 5% in cash.

There was a short discussion among Board members, Bob Garman and Jerry Fossenier.

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A motion was made by Annette Jones, seconded by Guy McDowell, that the Section 14 project be continued as originally determined, which includes the upstream and downstream structures. The motion passed unanimously.

LOMITAS NEGRAS CONTRACT

Richard Farmer, consultant to Corrales Watershed District, stated that the committee that reviewed the requests for proposals for the stabilization of the Lomitas Negras Arroyo consisted of Bob Garman, Dub Yarbrough, Bob Reed and himself. The firm selected was Leedshill-Herkenhoff, Inc. A Class 3 archeological study will also be conducted.

Bernard Metzgar, legal counsel, presented the Leedshill-Herkenhoff, Inc. contract and stated that he felt it should be a three party contract as it is a cooperative agreement between CWD and SSCAFCA, with Corrales Watershed Board responsible for Phase I and SSCAFCA responsible for Phase II and Phase III.

There was a brief discussion by the Board.

A motion was made by Annette Jones, seconded by Guy McDowell, to approve the Leedshill-Herkenhoff, Inc. contract as presented and to authorize John Chaney to sign the contract. Roll call vote: Guy McDowell, yes; Annette Jones, yes; John Chaney, yes. Motion passed 3 to 0.

LEGAL COUNSEL REPORT

Memorandum of Understanding with Corrales Watershed Board On The \$120,000 Appropriation

Bernard Metzgar, legal counsel, stated that the Board approved the Memorandum of Understanding previously. However, Mr. Metzgar said that when it was presented to CWD, they requested that it be more specific in regard to the duties of each entity. Mr. Metzgar then went over the duties that each entity will be responsible for as specifically set forth in the MOU.

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SECRETARY'S REPORT

None.

TREASURER'S REPORT

Annette Jones stated that the treasurer's report should be a balance sheet only as it was hard to read the current report.

Bernard Metzgar, legal counsel, stated that the accounting of the monies spent was the highest responsibility of the Board. He stated that the Board might want to continue to review the financial report the way it is prepared as this time as this was the area most subject to liability by the Board members. Mr. Metzgar stated that the treasurer could periodically spot check the items.

There was a brief discussion by the Board. Annette Jones stated that she would come to the office periodically when the report is being prepared to check various items.

Dub Yarbrough arrived at 2:05 p.m.

1. Approve Expenditures 7/1/93-7/31/93

Motion by Dub Yarbrough, seconded by Guy McDowell, to approve the reported expenditures of 7/1/93-7/31/93, carried unanimously.

2. Approve Treasurer's Report of 8/17/93

Motion by Annette Jones, seconded by Dub Yarbrough, to approve the treasurer's report of 8/17/93, carried unanimously.

3. Approve Expenditures 8/1/93-8/31/93

Motion by Annette Jones, seconded by Guy McDowell, to approve the reported expenditures of 8/1/93-8/31/93, carried unanimously.

4. Approve Treasurer's Report of 8/31/93

Motion by Annette Jones, seconded by Dub Yarbrough, to approve the treasurer's report of 8/31/93, carried unanimously.

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5. Approval From DFA of Budget for FY/94 (7/1/93-6/30/94)

Annette Jones stated that the budget has been approved by DFA.

A motion by Annette Jones, seconded by Guy McDowell, that the approved DFA budget be made a part of the minutes of today's meeting and that said budget be attached to these minutes, passed unanimously.

EXECUTIVE ENGINEER'S REPORT

1. Section 14 Project

Mr. Garman stated that the right-of-way surveyor should start work within a week.

2. FEMA Project

Mr. Garman stated that Mr. Deniz wanted to have a meeting with him to discuss the results prior to public disclosure. A meeting will be set.

3. On Call Survey Contracts

Mr. Garman stated that John Chaney has signed the contract with Albuquerque Surveying Company and signature is needed on GFW and Greiner contracts.

4. Urban Pond/Tree Farm Pond Projects

Mr. Garman stated that another meeting was held with the engineers, the Flood Commission and AMREP and current property ownership was addressed.

He stated that the Village of Corrales has agreed to assume operation and maintenance responsibilities for the Corrales portion for a period not to exceed three years and an annual amount not to exceed \$5,000. Mr. Metzgar, legal counsel, is to draft the MOA's.

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5. \$120,000 State Appropriation

Mr. Garman stated that final approval has not yet been received in writing. He stated that the starting date was also adjusted to October 1, 1993.

6. Field Coordinator

Mr. Garman stated that the panel met for review of the field coordinator RFP's, which was chaired by Dub Yarbrough.

He stated that Mr. Farmer was selected and has signed the contract and it is now ready for the chairman's signature.

Motion by Annette Jones, seconded by Dub Yarbrough, authorizing John Chaney to sign Richard Farmer's contract, passed unanimously.

7. Drainage Policy

Mr. Garman stated that he had two meetings with Mr. Rowland, Village of Corrales, to discuss the drainage policy. He stated that Mr. Rowland has agreed to have the comments back to SSCAFCA before the next Board meeting.

8. Procurement Regulation/Policy

Mr. Garman stated that it is still under review by Mr. Metzgar.

Bernard Metzgar, legal counsel, stated that his firm just received the revised legislation from Santa Fe and he will complete the review.

9. Dams 1 and 4 Project

Mr. Garman stated that the right-of-way survey is scheduled for completion no later than the end of November 1993.

Construction easement drawings were received from Easterling and Associates along with a draft supplemental agreement for Phase III. Mr. Garman stated that he would be talking to Mr. Easterling regarding the supplemental agreement to get an idea of the cost involved. John Chaney stated that there would be no problem with this as long as there was no commitment made.

10. On Call Appraiser and Title Services

Mr. Garman stated that two proposals were received for title services and one proposal for appraiser services. He requested permission to put all three firms on an on call contract.

Motion by Annette Jones, seconded by Guy McDowell, to have general contracts drawn up for Roos Appraisal, County Title Service and Sandoval County Title Company and authorizing John Chaney to sign the contracts, passed unanimously.

11. Northern Boulevard

Mr. Garman showed the Board pictures of the water flow from the August 27, 1993 rain in the Los Montoyas Arroyo.

He stated that the road paving is nearly completed and the excavation is complete with the soil concrete to start this week.

He stated that the trade lots have been purchased from AMREP and the deeds are due back from the Crawford's.

Mr. Garman stated that the total paid to Rio Rancho to date is \$158,033.56.

12. Albuquerque SCS District Office

Mr. Garman stated that Ed Korzdorfer is the new district conservationist for Soil Conservation Service replacing John Werner.

13. Public Relations

Mr. Garman stated that there was an editorial congratulating the Board for the Rules of Conduct resolution passed by it. SSCAFCA was also mentioned in an article concerning Unit 16 Development Plan.

14. Office Upgrade

Mr. Garman stated that the office was painted. Additionally refrigerated air, more lighting and an electrical control panel was installed.

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15. AHYMO Class

Mr. Garman reminded the Board that he was going to the AHYMO Class October 20, 21, 1993.

CHAIRMAN'S REPORT

None.

OTHER BUSINESS

None.

DIRECTORS COMMENTS

None.

PUBLIC FORUM

None.

CLOSED SESSION

A motion by Annette Jones to go into closed session for the purposes of property negotiations and personnel matters was seconded by Dub Yarbrough. Roll call vote: Dub Yarbrough, yes; Guy McDowell, yes; Annette Jones, yes; John Chaney, yes. Passed 4 to 0.

The Board went into closed session at 3:21 p.m.

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OPEN SESSION

Motion by Annette Jones, seconded by Dub Yarbrough, to resume the open session passed unanimously.

The Board reconvened into open session at 3:41 p.m.


John Chaney stated that there was a discussion on the negotiations with a property owner on the Northern Boulevard Project and that negotiations will continue.

ADJOURNMENT

A motion by Annette Jones, seconded by Dub Yarbrough, to adjourn the meeting was carried unanimously. Meeting adjourned at 3:43 p.m.



JOHN CHANEY
Chairman



BILL R. JOINER
Secretary

Date Approved Oct 19, 1993