

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)

MINUTES OF MAY 5, 1998
SPECIAL BOARD OF DIRECTORS MEETING

CALL TO ORDER.

The special meeting of the SSCAFCA Board of Directors was called to order by Chairman Dub Yarbrough at 1:10 p.m.

Directors in attendance were Guy McDowell, James Dorn, John Chaney, Bill Joiner and Dub Yarbrough. A quorum was declared present. Staff members present were David Stoliker, Executive Director, and Pam McGrath, Administrative Secretary. Members of the public were also present.

APPROVAL OF AGENDA.

Mr. Yarbrough requested that the Chairman's Report be added to the agenda. A motion by John Chaney, seconded by Bill Joiner, to approve the amended Agenda, passed unanimously.

UNIT 10 URGENT ISSUES.

Mr. Clint Dodge of Leedshill-Herkenhoff, Inc. reviewed the Black Arroyo Drainage Management Plan Unit 10 Urgent Issues.

There was a lengthy discussion by the Board.

David Stoliker recommended that he be allowed to work out a proposed agreement with Rio Rancho for SSCAFCA to appraise property and release the remaining funds up to \$250,000 to the City of Rio Rancho to purchase as many lots as possible, to construct the improvements, to operate and maintain the system with no further involvement by SSCAFCA and to commit to obtaining and constructing the remaining ponds, up to the seven (7) identified in the report.

A motion by John Chaney for David Stoliker work out an agreement with the City of Rio Rancho for Black's Arroyo right-of-way acquisition, construction and ownership for the Board's review at the May 19, 1998 Board meeting was seconded by Guy McDowell.

John Chaney stated for the record that even though this does not fall within the 500 cfs policy, it cements our agreement with Rio Rancho

and is therefore clearly within our jurisdiction and it falls within the health and safety aspect of SSCAFCA's charter.

The motion passed unanimously.

Mr. Stoliker was requested to present this to the Board of Directors at the May 19, 1998 meeting.

DATE FOR WORK STUDY SESSION FOR THE CORRALES MASTER PLAN.

Mr. Stoliker stated that the Village of Corrales requested a work study session with the Board on the Corrales Master Drainage Plan.

There was a brief discussion.

It was the consensus of the Board for Mr. Stoliker to represent SSCAFCA at the work study session. The Board's direction is that SSCAFCA helped with the Plan and that any further assistance must meet the following criteria:

- public health and safety and/or
- over 500 cfs flow regionally and/or
- be a regional facility.

APPROVAL OF CRITERIA FOR RECOGNITION BY SSCAFCA.

Mr. Stoliker presented the criteria for recognition.

Bill Joiner stated that it should be for outstanding work and not every project needs to be dedicated to an individual.

Dub Yarbrough stated that he would like to see Annette Jones honored for her outstanding work and dedication. He suggested that the Urban Ponds system be named after her.

A motion by James Dorn, seconded by John Chaney, to approve the criteria for recognition adding the word "outstanding", passed unanimously.

A copy of the criteria is attached to these minutes.

DAMS 1 & 4 OUTFALL PROJECT PHASE I AND II PROGRESS UPDATE.

1. Phase II.

Mr. Stoliker stated a meeting was held on Phase II and Wilson & Company will try to bid this project in August. The final design will be presented to the Board for approval.

A brier discussion occurred regarding ownership of the pipeline ROW from Dam 4 to Dam 1. Dam 1's ownership is currently in Sandoval County and would be transferred to SSCAFCA. Dam 4 is currently owned by AMREP and ownership could be transferred to SSCAFCA or to the City of Rio Rancho for a park with an easement to SSCAFCA for the pipeline. The middle property is owned by the City and an easement could be given to SSCAFCA for the pipeline.

Mr. Stoliker stated that he will ask Mr. Metzgar to research whether or not SSCAFCA wants to own the ROW or go with an easement.

The Board instructed Mr. Stoliker to be prepared to discuss easement versus ownership at a future meeting.

2. Phase I.

Mr. Stoliker explained that upon the completion of Phase I, the final field survey, monumentation, right-of-way maps and plat preparation needs to be done and was not in the original contract. He presented a scope of work proposal from Gannett Fleming, not to exceed \$23,362 plus NMGR. T.

A motion by Bill Joiner, seconded by John Chaney, approving the contract amendment proposal from Gannett Fleming, not to exceed \$23,362 plus NMGR, T, passed unanimously.

SANDOVAL COUNTY/RIO RANCHO GIS.

Mr. Stoliker presented a report on the status on the geographic information system (GIS) and went over the approach being used by Rio Rancho and Sandoval County. He stated that SSCAFCA needs to be a part of this and an agreement could be drawn up between SSCAFCA and the various entities, (i.e., State Highway Department, Rio Rancho, Sandoval County, etc.), for cost sharing.

REQUEST FOR APPROVAL.

1. Computer Upgrades.

Mr. Stoliker stated that, as part of the office review and reorganization, a review of the computer system was performed and found lacking. He presented a proposal for a new complete computer system, training, installation, plotter, scanner and HP support for \$14,750 plus NMGRT.

There was a brief discussion by the Board regarding the cost effectiveness of this expenditure.

A motion by Bill Joiner, seconded by James Dorn, to approve the purchase of a computer system, including plotter, for \$14,750 plus NMGRT, passed unanimously.

2. Privatizing Financial Procedures.

Mr. Stoliker stated that it was recommended by SSCAFCA's consultant that SSCAFCA privatize its financial function.

Liz Davenport, from Order From Chaos, stated that she is recommending Quick Books, a computer standard, which has an audit trail function. Mr. Stoliker stated that the main reason for looking into this is the auditor, Pam Rice, said there was insufficient checks and balances in our system.

A motion by John Chaney, seconded by James Dorn, to approve the contract increase with Order From Chaos, passed unanimously.

CHAIRMAN'S REPORT.

Mr. Yarbrough reported on the meeting that was held with the COE May 4, 1998 on the HJC sediment removal project.

Mr. Yarbrough stated that he is authorizing Mr. Stoliker to purchase a cell phone.

Mr. Yarbrough stated that, in his opinion, there is still problems with the Venada. It was requested by the Board that Mr. Stoliker review previous minutes regarding the ownership of the Venada Channel.

Mr. Yarbrough stated that Mr. Stoliker is in the process of transferring the ownership of Urban Pond 1 to SSCAFCA.

Mr. Yarbrough stated that he gave approval to a nine (9) day two week flex schedule for all employees.

CLOSED SESSION.

A motion by John Chaney to go into closed session for the purpose of Executive Director evaluation was seconded by Guy McDowell. Roll call vote: James Dorn, yes; Guy McDowell, yes; Bill Joiner, yes; John Chaney, yes; Dub Yarbrough, yes. Motion passed 5 to 0.

The Board went into closed session at 4:20 p.m.

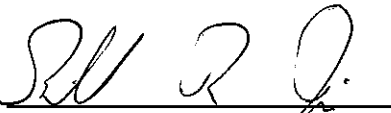
RESUMPTION OF OPEN MEETING.

The Board reconvened in open session at 4:29 p.m.

The matter discussed in the closed meeting was limited only to that specified in the motion for closure and Mr. Yarbrough stated that no official action was taken.

ADJOURNMENT.

A motion by Bill Joiner, seconded by James Dorn, to adjourn the meeting was carried unanimously. Meeting adjourned at 4:30 p.m.


BILL R. JOINER
Secretary


WM. C. YARBROUGH
Chairman

Date Approved 5/19/98