

NOTE: The bidder shall complete the following Minority/Women's/Small Business in Rural Area (MBE/WBE/SBRA) utilization information whenever they solicit sub contract construction work and/or services and purchase of equipment and supplies for the project in order to provide the fair share of the total dollar amount of the contract for

MBE: Construction 41.03 %, Equipment 36.69 %, Supplies 25.51 %, Services 38.78 %
WBE: Construction 6.47 %, Equipment 30.65 %, Supplies 35.30 %, Services 40.00 %
SBRA: Construction _____, Equipment _____, Supplies _____, Services _____

- 1. Do you maintain and update qualified MBE, WBE, and SBRA on your solicitation lists for supplies, equipment, construction and/or service? Yes___ No___

If yes, when did you update your MBE/WBE/SBRA solicitation lists? _____

- 2. Do you maintain a list of minority, women and rural small business-focused publications that may be utilized to solicit MBEs or WBEs or SBRA's? Yes___ No___

If yes, name the publications: _____

- 3. Do you use the services of outreach programs sponsored by the Minority Business Development Agency and/or the Small Business Administration to recruit bona fide MBE/WBE/SBRA firms for placement on your solicitation lists? Yes___ No___

- 4. Do you seek out Minority Business Development Centers to assist you in identifying MBEs/WBEs/SBRAs for potential work opportunities on your proposed bid for this project? Yes___ No___

- 5. Do you analyze the bid package or contract documents to identify portions of work that can be divided and performed by qualified MBEs, WBEs, and SBRA's including the bonding range? Yes___ No___

If yes, please attach a brief description of portions of work you have identified for subcontracting.

- 6. Do you develop realistic delivery schedules which may provide for greater MBE/WBE/SBRA participation? Yes___ No___

- 7. Do you send a letter of solicitation to MBE/WBE/SBRA for this project? Yes___ No___

If yes, please attach a sample copy of each different solicitation letter and the name and address of each MBE/WBE/SBRA.

- 8. Do you advertise in general circulation, trade journals, State agency publications of identified MBEs/WBEs/SBRAs, minority or women or rural small business focused media, etc., concerning the subcontracting opportunities on your proposed bid for this project? Yes___ No___

If yes, please list the name of publication and dates of advertisement and attach a copy of each advertisement from each publication.

9. Do you conduct pre-bid, pre-solicitation, and post award conferences, meetings and follow-ups with interested MBE, WBE, and SBRA? Yes___ No___

If yes, please list person who attended conference as representative of MBE/WBE/SBRA

Name & Title of Person: _____

Name of MBE/WBE/SBRA: _____

Address: _____ Phone: _____

Date and Place of Conference: _____

Name & Title of Person: _____

Name of MBE/WBE/SBRA: _____

Address: _____ Phone: _____

Date and Place of Conference: _____

Name & Title of Person: _____

Name of MBE/WBE/SBRA: _____

Address: _____ Phone: _____

Date and Place of Conference: _____

10. Total dollar amount of the contract:

\$

11. Total dollar amount and percentage of MBE/WBE/SBRA participation:

MBE:	Construction	_____ %	Equipment	_____ %	Supplies	_____ %	Services	_____ %
	(\$)	(\$)	(\$)	(\$)
WBE:	Construction	_____ %	Equipment	_____ %	Supplies	_____ %	Services	_____ %
	(\$)	(\$)	(\$)	(\$)
SBRA:	Construction	_____ %	Equipment	_____ %	Supplies	_____ %	Services	_____ %
	(\$)	(\$)	(\$)	(\$)

12. Name, address, phone number, contact person, type of construction subcontract, and dollar amount of subcontract.

MBE Subcontractor: **WBE Subcontractor:** **SBRA Subcontractor:**

Address: Address: Address:

Phone: Phone: Phone:

Contact Person: Contact Person: Contact Person:

Type of Work: Type of Work: Type of Work:

Amount: \$ Amount: \$ Amount: \$

MBE Subcontractor: **WBE Subcontractor:** **SBRA Subcontractor:**

Address: Address: Address:

Phone: Phone: Phone:

Contact Person: Contact Person: Contact Person:

Type of Work: Type of Work: Type of Work:

Amount: \$ Amount: \$ Amount: \$

MBE Subcontractor: **WBE Subcontractor:** **SBRA Subcontractor:**

Address: Address: Address:

Phone: Phone: Phone:

Contact Person: Contact Person: Contact Person:

Type of Work: Type of Work: Type of Work:

Amount: \$ Amount: \$ Amount: \$

MBE Subcontractor: **WBE Subcontractor:** **SBRA Subcontractor:**

Address: Address: Address:

Phone: Phone: Phone:

Contact Person: Contact Person: Contact Person:

Type of Work:

Type of Work:

Type of Work:

Amount: \$

Amount: \$

Amount: \$

MBE Subcontractor:

WBE Subcontractor:

SBRA Subcontractor:

Address:

Address:

Address:

Phone:

Phone:

Phone:

Contact Person:

Contact Person:

Contact Person:

Type of Work:

Type of Work:

Type of Work:

Amount: \$

Amount: \$

Amount: \$

I understand that a false statement on the above information may be grounds for rejection of this bid proposal or termination of the contract award.

Typed Name & Title of Authorized Representative

Signature of Bidder's Authorized Representative

Date