

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)
MINUTES OF DECEMBER 15, 2017
BOARD OF DIRECTORS REGULAR MEETING**

CALL TO ORDER

The regular meeting of the SSCAFCA Board of Directors was called to order by James Fahey, Chairman, at 8:59 a.m.

ROLL CALL OF DIRECTORS

Directors in attendance were James Fahey, John Chaney, Michael Obrey, Steve House and Mark Conkling (arrived at 9:17). Charles Thomas, Executive Engineer, Charles Garcia, SSCAFCA's attorney, and members of the public were also present.

ANNOUNCEMENTS

An announcement was made by Chairman Fahey that all electronic devices needed to be turned off during the meeting and that the microphones are voice activated.

PLEDGE OF ALLEGIANCE

The Board was led in the Pledge of Allegiance by Chairman Fahey.

APPROVAL OF AGENDA

A motion was made by Steve House to approve the Agenda as presented. It was seconded by Michael Obrey and passed unanimously.

ACTION/ACCEPTANCE OF THE MINUTES OF NOVEMBER 17, 2017

A motion was made by Michael Obrey to accept the minutes of November 17, 2017 as presented. It was seconded by Steve House and passed unanimously.

PUBLIC FORUM.

No comments were received.

STAFF REPORTS***Executive Engineer:***

1. Action/Approval of task order with Occam Engineers Inc. for the Cactus Ponds project – Design Services, Bidding Services, and Construction Phase Services with the exception of providing a Resident Project Representative.

Mr. Thomas stated that this is for approval of a task order for Occam to provide design and construction phase services for the Cactus Ponds Project. The schedule of deliverables is still awaiting approval by NM Department of Homeland Security and Emergency Management, so that approval will also need to be received prior to execution of this task order. The total cost of the task order is \$230,200.09 plus NM Gross Receipts Tax. In response to a question from the Board, Mr. Thomas replied that the total cost of construction is approximately 1.8 Million, of which 1.4 million is through a Pre-Disaster Mitigation (PDM) grant from the Federal Emergency Management Agency (FEMA). The local match of \$400,000 is being provided through SSCAFCA bonds. The estimated time to complete the design and bid the project is approximately 9 months, with an additional 4-6 months for the actual construction. In response to a question from the Board, the basic design services are approximately \$150,000 of the \$230,200.09, with the remainder to pay for additional services, such as geotechnical, surveying, etc.

A motion was made by John Chaney to approve the task order. It was seconded by Steve House and passed unanimously.

2. Action/Approval to proceed with Design and Construction of the Industrial Park Water Quality Project in Coordination with Abrazo Homes.

Mr. Thomas discussed completion of the Industrial Park Water Quality Project in cooperation with Abrazo Homes. He is seeking approval to develop an Agreement between SSCAFCA and Abrazo Homes, Inc. for completion of the Industrial Park Water Quality Project, including exchange of ROW, for future SSCAFCA Board approval. He stated that this project is located in the northwest sector of the Village of Corrales and is adjacent to the City of Rio Rancho (CORR). This project was initiated in response to plans by the NM Department of Transportation (NMDOT) to expand NM 528 from 4 to 6 lanes in the area adjacent to the Industrial Park. This would increase the amount of runoff generated because of increased impervious surface. A drainage study was completed to identify the additional flow and identify possible solutions.

Mr. Thomas also indicated that an additional development since the plan completion in 2011 was the completion of the Lower Montoyas Water Quality Project, which encumbered a portion of the

Right of Way (ROW) that was planned for a detention facility in the 2011 Hydrologic Study. In light of the change of available ROW, Mr. Thomas said that SSCAFCA engaged an on-call consultant to draft a conceptual design for diversion and treatment of the storm flows, including the additional flows that might be generated from the road improvements. The goal of the project would be to capture storm flows from the Industrial Park in the CORR that currently drains

into the Tortugas Arroyo and divert it due south using an open channel into the upper basin of the Lower Montoyas Water Quality Project and provide additional compliance credit for the regional EPA Clean Water Act Permit (MS4 Permit).

The ROW in the Village of Corrales is currently owned by Abrazo Homes, Inc. In the ROW adjacent to the drainage project, Abrazo Homes, Inc. is pursuing a solar power generation project to provide power to the CORR. In order to combine these projects, Abrazo Homes would provide approximately 5.2 acres to SSCAFCA for the drainage improvements and SSCAFCA would provide 1.1 acres to Abrazo Homes, Inc. in support of the solar project. In response to a question from the Board, Mr. Thomas stated that diversion and removal of the Tortugas Arroyo would free up approximately 11 acres for development. There is also additional Montoyas Arroyo ROW that may be incorporated into the Agreement. Mr. Mackenzie Bishop, Abrazo Homes, Inc. representative, also provided a brief presentation on their projects and stated their concern over the presence of the Tortugas Arroyo.

In response to a question from the Board regarding how the project will be paid for, Mr. Thomas stated that at the time this plan was developed, it was assumed that these improvements would be incorporated into the NMDOT project. However, with NMDOT funding for the project generally uncertain and with eligibility of the proposed drainage improvement being questioned by the Federal Highway Administration (FHWA), Mr. Thomas is seeking approval to move forward without waiting on FHWA/NMDOT funding. Current plans are for funding to be provided through SSCAFCA bond funds to complete the project.

A motion was made by Steve House to approve the development of an Agreement with Abrazo Homes, Inc. for design and construction of the Industrial Park Water Quality Improvements include ROW exchange. It was seconded by Mark Conkling and passed unanimously.

3. Development Review.

Mr. Thomas stated that there has been a significant increase in development activity in the CORR. This includes Lomas Encantadas Phase 2 and 3b and the Cleveland Heights Tract 15, which is adjacent to Cleveland High School. The final item is the SSCAFCA Rainbow Pond summary plat, which was approved by CORR Planning & Zoning Commission.

Fiscal Services Director:

1. Recognition/Acknowledgement of the Fiscal Services Report for November 30, 2017.

Ms. Casaus stated that the operating property tax revenue after 5 months of FY18 is 11.1% less than collections at the same time last fiscal year, and the debt service property tax revenue is 11.3% less than last year. The collections for these months as well as for the next few months are the remainder of collections from Tax Year 2016.

Ms. Casaus indicated that General Fund expenditures fiscal year-to-date through October 31, 2017 amount to 26% of the total budget for the year. We are currently 42% through Fiscal Year 2018. There were 52 Single-Family Residential permits issued by the City of Rio Rancho for the month of October. Finally, she stated that interest was earned on funds invested in State Treasurer's Office local government program at a rate of 1.06% for the month of October. The current yield on a 90-day U.S. Treasury bill is 1.27%.

Ms. Casaus also stated that if we factor out large non-recurring reserves, such as the Large Storm Clean Out Reserve, we are closer to 37% of the total budget for the year. She also indicated that we are currently constrained with the issuance of new bonds due to the flat assessed valuation, until late 2018.

Environmental Services Director:

1. Presentation on Arroyo Classroom and RiverXchange Program by Ciudad Soil and Water Conservation District (CSWCD).

Mr. David Gatterman introduced Melissa McLamb and Steve Glass with CSWCD. Ms. McLamb presented information from the previous school year on the RiverXchange and Arroyo Classroom Program. Ms. McLamb stated that the RiverXchange Program is provided to 5th grade classes, it is given to the schools free of charge and the curriculum meets core standards. This is the tenth year of the program. Last year it was provided to 42 classrooms and this year it will be 38 classes. The program incorporated a blog that connects the 5th graders to their peers throughout the U.S. and internationally that are also participating in the program. The program educates the children on the science surrounding water resources and water quality.

Ms. McLamb also presented information on the Arroyo Classroom Program. This program has been fully funded solely by SSCAFCA historically and is offered to 3rd grade classrooms. The topics cover arroyo safety and arroyo habitat and focus on building relationships between the children and the arroyos. The program provides four classroom presentations per year, and included presentations using live burrowing owls and live bats.

Steve Glass, also with CSWCD, presented information on the future direction and indicated that these two programs, including the Bosque Environmental Management Program (BEMP), are being coordinated together moving forward to maximize the number of students reached.

OTHER COMMITTEE REPORTS

None.

ATTORNEY'S REPORT

None.

CHAIRMAN'S REPORT

None.

BOARD OF DIRECTOR'S COMMENTS

None.

PROPERTY MATTERS

None.

FOR YOUR INFORMATION

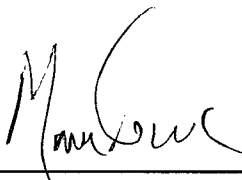
1. Rio Rancho Observer Article, "Developer Presents Possible Future for Failed Club Rio Rancho at P&Z meeting", (11/20/2017).
2. EPA Clean Water State Revolving Fund Program, "EPA Announces 2017 PISCES Projects: Recognizes Excellence and Innovation in Clean Water Infrastructure." (10/31/2017).
3. The Professional Lobbyist Services contract with Lawrence J. Horan, Ltd. has been renewed for the fourth year with the same terms and conditions.

OTHER BUSINESS

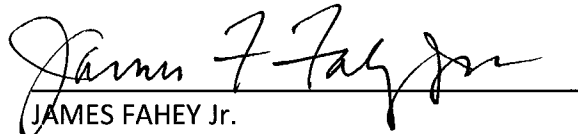
1. Next Regular Board Meeting is scheduled for Tuesday, January 2, 2018 at 9:00 a.m.

ADJOURNMENT

With no further business, Mr. Fahey declared the meeting adjourned. Meeting adjourned at 10:24 a.m.



MARK CONKLING
Secretary, Board of Directors



JAMES FAHEY Jr.
CHAIRMAN

DATE APPROVED: 1/19/2018