

**SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY
(SSCAFCA)**

**MINUTES OF May 20, 2011
BOARD OF DIRECTORS REGULAR MEETING**

CALL TO ORDER.

The regular meeting of the SSCAFCA Board of Directors was called to order by Mark Conkling, Chairman, at 9:02 a.m.

ROLL CALL OF DIRECTORS.

Directors in attendance were John Chaney, Mark Conkling, James Fahey and Donald Rudy. Director Steve House was absent. David Stoliker, Executive Engineer, and members of the public were also present. Bernard Metzgar, SSCAFCA's attorney, was absent.

PLEDGE OF ALLEGIANCE.

The Board was led in the Pledge of Allegiance by Mark Conkling.

APPROVAL OF AGENDA.

Mr. Conkling asked if there were any changes that the Board wished to make to the agenda, otherwise he would accept a motion to approve the agenda, as is. A motion was made by Donald Rudy to approve the Final Agenda as presented without any changes. It was seconded by Mr. Fahey. Mr. Conkling, Mr. Chaney, Mr. Rudy and Mr. Fahey all voted in favor of the motion.

ANNOUNCEMENTS.

Announcements were made by Mr. Conkling that all electronic devices needed to be turned off during the meeting.

STAFF REPORTS.

Fiscal Services Director:

1. Recognition/Acknowledgment of the Fiscal Services Report for April 30, 2011.

Ms. Debbie Casaus presented the Fiscal Services Report that is part of the Board packets showing the Operating Tax Revenue, the Debt Service Tax Revenue and the Summary Budget Comparison for the month of April 2011.

The Fiscal Services Report for April 30, 2011 was acknowledged by the Board.

2. Action/Acceptance of Contract Renewal with Connie's Complete Cleaning Service with no requested changes.

Ms. Casaus stated that the contract renewal with Connie's Complete Cleaning Service was requested with no changes to the terms.

A motion was made by Mr. Chaney to renew the contract of Connie's Complete Cleaning Service for one year as requested. It was seconded by Mr. Fahey and carried unanimously.

2. Action/Acceptance of Contract Renewal with American Fence Company with no requested changes.

Ms. Casaus stated that the contract renewal with American Fence Company was requested with no changes to the terms.

A motion was made by Mr. Chaney to renew the contracts of American Fence Company for one year as requested. It was seconded by Mr. Rudy and carried unanimously.

Executive Engineer:

1. Action/Acceptance of SSCAFCA Business/Growth Plan.

Mr. David Stoliker presented the SSCAFCA Business/Growth Plan that is in the Board members' packets. Significant features of the Business/Growth Plan were summarized in a PowerPoint slide presentation attached to these minutes and was discussed by Mr. Stoliker with the Board. There was much discussion during the PowerPoint presentation.

While discussing the organizational chart, Mr. Stoliker pointed out that all staff work in a cooperative manner with each other. Erica assists Debbie if she needs help. If Debbie is gone and Jim needs budget information, Sandy will provide the information. The office is managed to enhance coordination and cooperation among staff to better serve the public.

Mr. Stoliker pointed out that many areas still require planning and staff is in the process of taking over some of the planning efforts. During the discussion it was pointed out that while much planning has been done, so much is still remaining that some planning by private development should still be expected. Some technical portions of the planning efforts should also continue to be done by private consultants because they can be more efficient and cost effective. One example being the development of hydrology models.

Mr. Stoliker reviewed the emergency funding program and there was general consensus that this was good information that should be discussed again after some further

thought. Mr. Chaney asked about the possibility of a work-study session to review the Business/Growth Plan as a single focus.

Mr. Chaney moved to defer acceptance of the Business/Growth Plan by the Board until the first Friday in August or thereabouts. It was seconded by Mr. Fahey and passed unanimously.

2. Action/Acceptance of Policy 2011-1 Critical Flood Control Rights-of-Way Identification, Protection & Coordination Policy.

Mr. Stoliker reviewed Policy 2011-1, which is contained in the Board of Directors' packets and explained the changes that Staff had made to the Policy, along with the ROW Identification, Protection and Coordination Procedure checklist which is also in the packets. He explained that the Board had asked Staff to review the high and low priority needs and include this in the packet. The new packet now includes a prioritization with high, low and expected donations clearly shown. Expected donations are those lots or tracts that are expected to be donated by development at low cost or no cost to SSCAFCA or the public. One example given was the drainage tracts that AMREP had asked to donate to SSCAFCA, if SSCAFCA would pay the taxes on them.

Mr. Conkling stated that he was concerned about the possible "blighting" effect that may come with these planning documents clearly showing what SSCAFCA intends to obtain and the liability that may result. Mr. Conkling stated that all documents should add the work "planning" to each page to clearly indicate that these documents are for planning only. Mr. Stoliker stated that there is no guarantee that the listed properties will be purchased and pointed to the flow chart included in the packet, which shows that if funding is not available and the Board does not wish to purchase the property, then the property can be dropped from the list. Mr. Rudy pointed out that some areas are underrepresented due to a lack of planning in these areas and that this should be noted.

Mr. Conkling asked why a resolution is necessary. Mr. Conkling asked if development in an area might change the ROW required? Mr. Stoliker stated that resolutions are normal for these types of actions and that development can change the need for ROW acquisition by SSCAFCA.

Several Board members indicated that this Policy should have more study. There was general consensus that it should go to the Executive Committee for further study and recommendations.

3. Action/Acceptance of bids and selection of contractor for Gateway Pond Improvements Project

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Howard Stone, of BHI, presented a May 19, 2011 letter to D. Stoliker regarding the Gateway Pond Improvements competitive bidding process and recommendations by the Engineer-of-Record. A copy was contained in the Board members' packets.

Mr. Stone stated that there were some discrepancies in the bids as shown in yellow in the document, but that there was no change in the lowest bidder, Site-Con, LLC. Mr. Stone recommended acceptance of the bids and the bid tabulations as shown, and to award the bid to Site-Con, LLC as the lowest bidder in the amount of \$189,545.50.

Mr. Chaney moved to accept the bid selection as presented and to award the bid to the lowest bidder, Site-Con, LLC as presented. The motion was seconded by Mr. Rudy. It was approved unanimously.

CHAIRMAN'S REPORT.

Mr. Conkling gave a report of the status of the TREK team mentioning "Plastic Pete" and the articles in the Observer and Journal and that kids were getting engaged in the process. Also mentioned, was that the MRCOG memorial task force was starting and that he will keep the Board apprised as to their progress. Mr. Rudy stated that the Committee had exceeded his expectations.

Mr. Conkling informed the Board that Mr. Metzger had reviewed the City Ordinance and his comments had been provided to the City for their use.

Mr. Conkling informed the Board that he is talking with Councilor Colley on how to do a demonstration project in each Council District without violating the anti-donation clause. He also noted the building energy usage chart and that the SSCAFCA office building is a prime example of rainfall harvesting techniques.

BOARD OF DIRECTOR'S COMMENTS.

None.

COMMITTEE REPORTS.

Mr. Chaney informed the Board that 15 applicants had applied for the Executive Engineer position and asked whether this is enough or should the Board extend the deadline and re-advertise? After some discussion, Mr. Rudy moved to have the Personnel Committee meet with the outside Engineers and develop a recommendation to give to the Executive Committee on what the next step should be on the selection of the Executive Engineer with two proposed options:

1. Keep to the current schedule or
2. Move the schedule by 1 week and include moving the Board meeting.

The motion was seconded by Mr. Chaney and passed unanimously.

ACTION/APPROVAL OF THE MINUTES OF JANUARY 19, 2011.

A motion was made by Mr. Chaney to approve the Minutes of February 18 and March 18, 2011 as presented. It was seconded by Mr. Fahey and passed unanimously.

ATTORNEY'S REPORT.

None.

FOR YOUR INFORMATION.

Mr. Stoliker stated that the following was for Board information only and/or contained in the Board's packets:

1. SSCAFCA Office Building – Electricity Usage.
2. April 16, 2001 newspaper article, "Sandoval Manager Fired after Intel Property Tax Dispute."
3. April 25, 2011 newspaper article, "Area elementary kids will soon get up-close look at Bosque."
4. May 14, 2011 newspaper article, "SSCAFCA launches Recycle Roundup."

PUBLIC FORUM.

Susan Barton offered her property as an example for a finished water harvesting site for people to see.

Ron Meyers offered his property to the Board to be a possible location for rainfall demonstration techniques.

Steve Salazar, Wilson and Company, presented an award to SSCAFCA for the Cabezon Channel. Everyone was delighted to hear about the award.

OTHER BUSINESS.

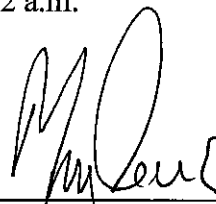
None.

ADJOURNMENT.

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A motion was made by Mr. Fahey and seconded by Mr. Chaney to adjourn the meeting. It was carried unanimously. Meeting adjourned at 10:42 a.m.



MARK CONKLING
CHAIRMAN



STEVE HOUSE
Secretary

DATE APPROVED: 6/17/11

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