

SOUTHERN SANDOVAL COUNTY ARROYO FLOOD CONTROL AUTHORITY

Minutes of April 18, 2024 Board of Directors Regular Meeting

The regular meeting of the SSCAFCA Board of Directors was called to order by Chair Cassandra D'Antonio at 9:01 a.m.

ROLL CALL OF DIRECTORS

Directors in attendance were Ronald Abramshe, John Chaney, Cassandra D'Antonio, Bel Marquez and Michael Vidal.

David Gatterman, Executive Engineer was also present as was Mr. Charles Garcia, attending as SSCAFCA's attorney.

ANNOUNCEMENTS

Due to the serious nature of all Board Meetings, Chair D'Antonio asked that all cell phones or devices that may distract participants or disrupt the meeting be turned off.

PLEDGE OF ALLEGIANCE

The Board was led in the Pledge of Allegiance by Chair D'Antonio.

ACTION/APPROVAL OF AGENDA

A motion was made by Director Ron Abramshe to approve the agenda. It was seconded by Director Michael Vidal and passed unanimously.

ACTION/APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING OF MARCH 21, 2024

A motion was made by Director John Chaney to approve the minutes of the Regular Board Meeting of March 21, 2024. It was seconded by Ron Abramshe and passed unanimously.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. There will not be separate discussion on individual items. If discussion is desired, that item will be removed from the Consent Agenda and considered separately.

PUBLIC FORUM

This section is for information purposes only, not for discussion and debate, to inform the governing body of an issue or concern that would not be addressed on the agenda during the business session. Additional comments may be made for each agenda item after presentation of the item. Because of time constraints, the public is asked to keep their comments to three minutes or less, unless approved by the Presiding Officer.

STAFF REPORTS

Executive Engineer: Dave Gatterman

1. Action/Acceptance of Fiscal Year 2025 Interim Budget.

Mr. Gatterman stated that Ms. Casaus, the Fiscal Services Director for SSCAFCA, was attending another meeting and as such he would be presenting the Fiscal Year 2025 Interim Budget. He called the board members' attention to the Preliminary Budget Cover Letter and the FY 25 Preliminary Budget which were in their packets. He summarized the items in the Preliminary Budget Cover Letter and then stood for questions from the Board of Directors.

A motion was made by Director Ron Abramshe to accept the Fiscal Year 2025 Interim Budget. It was seconded by Director Michael Vidal.

Roll Call Vote: Ron Abramshe: Yes; John Chaney: Yes; Cassandra D'Antonio: Yes; Bel Marquez: Yes; Michael Vidal: Yes.

The motion carried 5-0

2. Action/Approval to enter into a donation agreement and accept a property donation of approximately 2 acres of 1800 Monterrey Rd. NE, Rio Rancho, NM from Gabby J. Properties based on certain terms and conditions.

Mr. Gatterman shared, on screen, a map of the property in question. He stated the property owner had reached out to see if SSCAFCA would be interested in receiving a piece of a larger property. The piece in question is just west of where the Arroyo de las Barrancas crosses NM 528. If SSCAFCA was willing to bear the cost to replat the land to break out the arroyo piece, then he would donate that piece to SSCAFCA.

A motion was made by Director John Chaney to approval entering into a donation agreement and accept a property donation of approximately 2 acres of 1800 Monterrey Rd. NE, Rio Rancho, NM from Gabby J. Properties based on certain terms and conditions. It was seconded by Ron Abramnshe.

Roll Call Vote: Ron Abramshe: Yes; John Chaney: Yes; Cassandra D'Antonio: Yes; Bel Marquez: Yes; Michael Vidal: Yes.

The motion carried 5-0

3. Action/Approval of contract with SelectROW for On-Call Right of Way acquisition services

Mr. Gatterman stated that Select Right of Way was the only responsive respondent to the RFP for Acquisition Services.

A motion was made by Director Michael Vidal to accept Approval of contract with SelectROW for On-Call Right of Way acquisition services. It was seconded by Director Bel Marquez and passed unanimously.

4. 2026-2030 Infrastructure Capital Improvement Plan (ICIP) – presentation and open for public review and comment.

Mr. Gatterman recapped the 2025-2029 ICIP Project list noting the projects that had dropped off the list because project funding for those projects has now been received. He covered the additions to the ICIP Project List and their estimated costs. He also showed the board of map of the locations of the proposed

projects. He then stood for questions from the board. He wrapped up by stating this listing would now be made available for public comment.

Facility Operations Director: Andy Edmondson

- 1. Development Review for the month of March 2024 – Sara Rassa

Ms. Rassa presented the following development reviews:

Los Diamantes Master Plan Amendment

Lomas Encantadas 1G Phase 3A	Final Plat	53 Lots
Broadmoor Heights Ph5	Final Plat	78 L0ts
Subdivision at Paseo Gateway West	DRC	43 Lots

Design Services Director: Andrés Sanchez

- 1. Introduction to the SSCAFCA Criteria Manual - Progress Update & Next Steps.

Mr. Sanchez updated the Board of Directors on the work being done on the SSCAFCA Criteria Manuals. He stated that these manuals will cover hydrology, hydraulics, and environmental criteria. They will be a rulebook on our design criteria and other requirements we have as an agency.

He stated that our next step would be to finalize the criteria manuals and go through a peer and public review period and then bring them all to the board for approval.

ATTORNEY’S REPORT

None

CHAIRMANS REPORT

Chair D’Antonio reminded the Board members of the Field Trip/Work Study scheduled for tomorrow morning at 9:00 am. She also updated the board of the work progressing on the pollinator garden for the building grounds. She stated she has a plant list in hand and is currently reviewing it.

BOARD OF DIRECTORS COMMENTS

Director Abramshe stated the preliminary work on the salary review process has been completed and he is ready to present the findings to the internal committees (Budget, Personnel and Executive). There was some conversation about how best to disseminate the information to the board and a request was made to the Executive Engineer to look into how best to proceed, whether that be at our next regular board meeting or a special meeting, if necessary.

Director Marquez asked Mr. Gatterman to give a quick update of their trip to meet with the FEMA Region 6 officials in Denton, Texas. Mr. Gatterman stated it was a good meeting where we were able to meet with the management level staff and was a good first step to building a good working relationship with those officials. He also mentioned that those same officials were very complimentary of the work SSCAFCA was doing.

OTHER BUSINESS

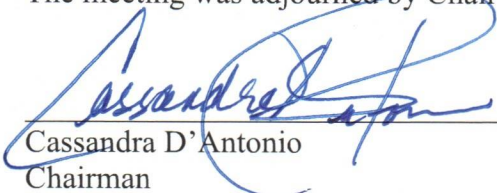
- a. Regular Board Meeting – May 16, 2024 at 9:00 a.m.

FOR YOUR INFORMATION


- a. Bond Counsel Professional Services with Modrall Sperling was renewed for a fourth year under the same terms and conditions.
- b. Real Estate Appraisal Services with Godfrey Appraisal Services was renewed for a third year under the same terms and conditions.
- c. Professional Surveying Services has been renewed for a third year under the same terms and conditions with the following contractors:
 - 1. Bohannon Huston
 - 2. Cobb Fendley & Associates, Inc.
 - 3. Community Sciences Corporation
 - 4. Wayjohn Surveying Inc.

ADJOURMENT

The meeting was adjourned by Chair D'Antonio at 10:10 a.m.



Cassandra D'Antonio
Chairman



Ron Abramshe
Secretary

DATE ACCEPTED: 05/16/2024